



Southern Lehigh School District

Board of School Directors Meeting

April 7, 2008

The first monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:27 p.m. on the above date (April 7, 2008) in the Southern Lehigh High School, Center Valley, PA.

PRESENT: Auteri, Dimmig (left meeting at 7:55 p.m.), Gunkle, Miracle, Quigley (left meeting at 8:02 p.m.), Rennie, Schubert, Stelts

ABSENT: Bromwell

OTHERS: Snell, Guerriere, Bartholomew, Churm, Christman, Keister, Bergey, Scherzberg, Zuk, Turner, Lewis, Harakal, Covelle, Martin (Morning Call), and approximately 7 other members of the community.

OPENING PROCEDURES

Dr. Stelts led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

MOVED BY Miracle and **2ND BY** Rennie to approve the minutes of the March 25, 2008 meeting as copied and distributed to all Board members.

Minutes of
3/25/08

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell

VISITORS

MOVED BY Miracle and **2ND BY** Quigley to accept the resignation of Ms. Jennifer M. Bromwell as a Director of the Southern Lehigh School Board, effective immediately.

Accept
resignation
as a Director
of the SL
School
Board-J.
Bromwell

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell

MOVED BY Auteri and **2ND BY** Miracle to approve the appointment of Mr. Michael F. Eddinger to fill the unexpired term of Ms. Jennifer M. Bromwell until December 7, 2009. There was Board discussion. Mr. Quigley was not in favor of appointing Mr. Eddinger. Mr. Dimmig was in favor of opening up the appointment process to the public. Mrs. Gunkle did not like that the resignation of Ms. Bromwell and the appointment of Mr. Eddinger were not on the agenda.

Appoint M.
Eddinger to
fill the
unexpired
term for J.
Bromwell
until 12/7/09

VOICE VOTE: "YES" – Miracle, Stelts, Schubert, Auteri, Rennie
"NO" - Quigley, Gunkle, Dimmig - Motion Carried
ABSENT: Bromwell

[Mr. Schubert left the meeting room.]

[Mr. Dimmig left the meeting.]

CONSENT AGENDA

MOVED BY Quigley and **2ND BY** Rennie to approve the **CONSENT AGENDA** items as follows with the addition of the following -

Approve the following staff –

Stefanie Martin, Program Specialist, CSCS certified instructor, Fitness Center, at the rate of \$25.00 per hour;

Approve
staff-Martin

Approve the bills list dated April 7, 2008 showing paid bills in the amount of \$2,292.92 and bills to be paid in the amount of \$337,758.77 for a total of \$340,051.69 for the

Approval of
Bills

General Fund, and paid bills in the amount of \$20.00 and bills to be paid in the amount of \$36,259.26 for a total of \$36,279.26 for the Construction Fund;

Approve the addendum to the bills list dated April 7, 2008 showing bills to be paid in the amount of \$21,838.57 for the General Fund, and bills to be paid in the amount of \$867.95 for the Construction Fund, and bills to be paid in the amount of \$1,903.38 for the Capital Reserve Sinking Fund;

Accept
resignation-
Haas

Accept the resignation of the following staff -

Keri Haas, Psychologist/Counselor, Lower Milford Elementary School, effective March 27, 2008;

Approve
second
period of
childrearing
leave for
2008-2009-
Pachence

Approve second period of childrearing leave for the 2008-2009 school year for the following staff -

Colleen Pachence, Learning Support Teacher, Middle School;

Approve
staff for the
Liberty
Trails
Program-
Diaz, Lowry,
Impink,
Kale, Dech

Approve the following staff for the Liberty Trails Program scheduled from June 30, 2008 through July 18, 2008, excluding July 4, 2008 -

David Diaz, Teacher Instructor, at a stipend of \$553.79 per week.

Lisa Lowry, Teacher Instructor, at a stipend of \$553.79 per week.

Jay Impink, Field Leader/Teacher Instructor, at a stipend of \$553.79 per week, plus an additional Field Leader stipend of \$779.25.

Kathleen Kale, Field Leader/Teacher Instructor, at a stipend of \$553.79 per week, plus an additional Field Leader stipend of \$779.25.

Rebekah Dech, Substitute Teacher Instructor at a daily rate of \$114.91;

Approve
unpaid
leave of
absence-
Crowley,
Allison,
Piszel

Approve unpaid leave of absence for the following staff -

Lisa Crowley, Instructional Assistant, Lower Milford Elementary, Tuesday May 20, 2008 through Friday, May 23, 2008.

Miriam Allison, Instructional Assistant/Special Teacher, Liberty Bell Elementary, Friday, May 23, 2008, and Tuesday, May 27, 2008 through Friday, May 30, 2008.

Beverly Piszel, Instructional Assistant, Liberty Bell Elementary, Monday, June 2, 2008 through Thursday, June 5, 2008;

Accept
resignation-
Yons, II

Accept the resignation of the following support staff -

Arlin Yons, II, Head Custodian, Hopewell Elementary, effective April 28, 2008 following use of last ¼ vacation day;

Approve
substitute
support
staff-McCue

Approve the following substitute support staff -

Vicki McCue, Substitute Health Paraprofessional;

Approve MS
Dance
Chaperone-
Lippincott

Approve Heather Lippincott, Middle School Dance Chaperone, at \$43.19 per event for the 2007-2008 school year;

Approve
mentors-
Mead,
Langsdorf,
DiSanto

Approve the appointment of the following mentors at a stipend not to exceed \$700 -

Jesse Mead as a mentor for *Pia Graham*

Wayne Langsdorf as a mentor for *Jennifer Yaiser*

Sandra DiSanto as a mentor for *Corinne Ramunni*.

VOICE VOTE: "YES" - Unanimous - Motion Carried

ABSENT: Dimmig, Schubert

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mr. Zuk, Mrs. Turner and Mrs. Lewis reported on student and staff activities at the High School, Middle School and the elementary schools.

Mr. Zuk reported on the FBLA state competition held in Hershey last week. Six students represented Southern Lehigh at the State Level Competition of the Future Business Leaders of America that was attended by 3400 high school students from throughout the state. Students competed in a variety of areas including Desktop Application Programming, Economics, Business Procedures, Parliamentary Procedure and Word Processing. Valerie Wrona placed 13th in Business Procedures, Debbie France placed 15th in Parliamentary Procedure, and Kevin Eddinger and Brendon Justin finished 4th and 6th respectively in Programming. Also, Brendon Justin and Kevin Eddinger finished 1st

and 2nd on the test on the Internet. Jon Bloch finished 7th in the Current Events category and Brendon Justin finished 5th in Computer Operating Systems.

Mr. Zuk also reported that on March 25 and April 1 from 5-7 pm, two of the high school guidance staff, Lynne Kelly and Cotie Strong, organized and taught a study skills mini course that was open to any interested high school students. The course focused on study skills such as time management, organization, note taking strategies, and test preparation. In addition, two of the high school staff were also involved on April 1. Karen Fairclough, one of the special education teachers, taught a lesson on reading comprehension strategies, and one of the math teachers, Ryan Haupt, taught a lesson on study strategies for math class. Eleven students were involved in the course and feedback from students and parents was positive. This mini course was advertised in the newsletter and on the parent email listserve.

[Mr. Quigley left the meeting.]

MOVED BY Miracle and **2ND BY** Rennie to approve Independent Study for the following High School students for the 2008-2009 school year -

Eric Knauss, Robotics
Victoria Kostecki, Robotics

Approve Independent Study-Knauss, Kostecki

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley, Dimmig, Schubert

[Mr. Schubert returned to the meeting.]

MOVED BY Rennie and **2ND BY** Miracle to approve the following student trip -

Southern Lehigh Speech and Debate Team to attend the National Catholic Forensic League Grand National Tournament in Appleton, WI, Friday, May 23, 2008 to Monday, May 26, 2008.

Approve student trip-SL Speech & Debate Team-Appleton, WI

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley, Dimmig

MOVED BY Rennie and **2ND BY** Auteri to approve new World Language textbooks. Textbooks will be on display in the Administration Building for two weeks. Final adoption will be at the April 21, 2008 Board meeting.

Approve new World Language textbooks

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley, Dimmig

MOVED BY Miracle and **2ND BY** Rennie to approve the revised High School Handbook for the 2008-2009 school year.

There was Board discussion that pointed out many grammatical errors and other issues. Mr. Covelle offered his services to correct all the errors, and a Board member offered to proofread it.

Table motion regarding approval of revised HS Handbook for the 2008-2009 school year

The motion was altered by Miracle and Rennie to table the motion.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley, Dimmig

BUSINESS AND FINANCE

MOVED BY Miracle and **2ND BY** Rennie to approve the attached Investment of Funds.

Approve Investment of Funds

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley, Dimmig

MOVED BY Miracle and **2ND BY** Rennie to approve the attached agreement which clarifies the duties and responsibilities for the National School Lunch program for our students who eat lunch at Lehigh Career & Technical Institute. This is an agreement that we are asked by the Federal Department of Education to approve annually.

Approve agreement between LCTI and SLSD regarding coordination of the National School Lunch Program

**VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley, Dimmig**

Exonerate the Lehigh County Tax Claim Bureau from the collection of school property taxes- Kaufmann, Kinney

MOVED BY Auteri and **2ND BY** Miracle to exonerate the Lehigh County Tax Claim Bureau from the collection of the following school property taxes (and any associated penalties, fees, or other charges) due to errors in the report that the elected tax collector provided to the Tax Claim Bureau when he turned over unpaid taxes as of January 1, 2008:

- a. Francis & Lisa A. Kaufmann, PIN 64033698751400001, 2007-2008 installment taxes of \$1,716.07.
- b. Kevin R. & Maureen A. Kinney, PIN 64121747042400001, 2006-2007 interim taxes of \$23.12.

**VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley, Dimmig**

Approve refund for overpaid 2007-2008 school property taxes-Hill

MOVED BY Miracle and **2ND BY** Rennie to approve the refund of \$59.04 to George P. and Carol M. Hill, PIN 4131242874200001, for overpaid 2007-2008 school property taxes. Although the Hill's payment was made during the discount period, it was calculated using the gross amount and deposited by Keith Hausman, the elected tax collector. The overpayment was not identified until the taxpayers wrote a letter to the School District in February following a conversation with Mr. Hausman.

**VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley, Dimmig**

Approve agreement with Maximus for Reinventory Services of fixed assets

MOVED BY Auteri and **2ND BY** Miracle to approve the attached agreement with Maximus for Reinventory Services of fixed assets at a cost of \$10,450.00.

**VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley, Dimmig**

SUPPORT SERVICES

PERSONNEL

REPORTS

Policy Committee

Mrs. Rennie exhibited the new consolidated policy book. She asked administrators to review their particular areas of responsibility, and any policies that need updating will be prioritized by importance and need.

Lehigh Career & Technical Institute

Mr. Miracle mentioned the fine newspaper article that appeared in today's Morning Call about career/technical schools, especially LCTI.

Dr. Stelts asked for a Board member to replace Ms. Bromwell as Southern Lehigh's representative to LCTI and CLIU.

Facilities Committee

Mr. Bergey said that the Intermediate School construction is going well, and he had met with the new general contractor, Penn Builders.

Education Committee

Mrs. Auteri handed out the current timeline list of initiatives for Eye to the Future – The Redesign of Southern Lehigh School District.

OLD BUSINESS

NEW BUSINESS

OTHER BUSINESS

MOVED BY Miracle and **2ND BY** Rennie to approve the first reading of Policy #815, *Acceptable Use of the Computers, Network, Internet, Electronic Communication and Information Systems*.

Approve the first reading of Policy #815

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley, Dimmig

VISITORS

ADJOURNMENT

ADJOURNMENT

MOVED BY Auteri and **2ND BY** Rennie to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Quigley, Dimmig

The meeting was adjourned at 8:58 p.m.

ATTEST: _____ Board Secretary